

Part – I : A

Name & Address of the School (as mentioned in Recognition Certificate/NOC issued by the State UT(s))	U O Convent School	
Upload Recognition and NOC (If available) Certificate Annexure	View	
Complete Address	Kota Shivpratap Singh, Lalganj, Mirzapur, Uttar Pradesh, 231211	
State & Pin Code	Uttar Pradesh ▼	Mirzapur 231211
Mobile No.		
Email ID		
Telephone No. (STD Code)		
2. Year of Establishment of the School	2017	
3. Present Status of the School		
a) Level of School Middle (8th) ▼	b) Category of Affiliation Applied For Fresh Affiliation up to 10th ▼	
4.a) School Location - Municipal corporation/ Industrial Development Authority/ Rural area/ Metropolitan City/ Municipality/ Notified Hilly area/ Notified Tribal area. b) If School located in the Tribal area/Hilly area as notified by the Govt. of India, then attach Certificate	a) Location Type Rural Area	
5. Name of the Society/ Trust/Company running the school with complete address. (Attach a copy of the Memorandum of Association bearing its registration number and giving the particulars of the members of the Society/ Trust/Company) Annexure -	b) If Tribal/Hilly Area, Upload Certificate Uma Om Shikshan Seva Sanstha, Kota Shivpratap, Lalganj, Mirzap	
6. Date up to which the Registration of the Society/ Trust/Company is valid. Attach the certificate of	View 01/03/2030 View	
7. Whether the School has a duly constituted School Managing Committee as per the regulations of the State/ UT in which the School is situated or Affiliation Bye – Laws of BSB, Chapter – 8.	Yes ☒	No ☐
8. Complete list of the members of the Managing Committee with full Particulars including name, address, occupation, designation, term of membership? Enclose the details Annexure –	Yes ☒	No ☐
If Yes, Upload File: View		
9. Has the School obtained a Recognition from the competent authority of the State/UT for grant of Affiliation of the School to BSB? Enclose the copy of the Recognition. Annexure	Yes ☒	No ☐
If Yes, Upload File: View		
10. Submit evidence to the effect that the School is not being run on commercial lines? A copy of each of the latest balance sheet duly signed by the auditors, School prospectus, if any, Fee structure, income & expenditure account ,etc. duly signed by the Head of the Institution/ Manager be attached with the report. Annexure	Yes ☒	No ☐
If Yes, Upload File: View		
11. Attach an affidavit duly signed by the notary to the effect that the Society/ Trust running the School is non-proprietary and not Profit making in Character? Annexure	Yes ☒	No ☐
If Yes, Details / Upload File: View		
12. Whether the School is receiving financial aid from any Govt./Semi Govt./Autonomous/Corporate Body under CSR. If so, details thereof.	Yes ☐	No ☒

Part – B : Staff / Qualifications & Service Conditions

	Total Number of teachers & other Staff			Number of Teacher (A+B+C)	
	Regular (A)	Adhoc (B)	Part Time (C)	Trained	Untrained
NTTs	1	0	0	1	0
PRTs	3	0	0	3	0
TGTs	5	0	0	5	0
PGTs	1	0	0	1	0
Principal	1	0	0	1	0
Librarian	1	0	0	1	0
PTI	1	0	0	1	0
Total	13	0	0	13	0

2i). The name of the Principal, Teachers, their designation, qualifications, subjects studied at graduation/ post- graduation level, classes and subjects they are teaching. Date of appointment, Date of confirmation, pay scale. Annex separate staff statement with all above details as Annexure

Annexure

Yes ☒ No ☐

If Yes, Upload File:
[View](#)

2(ii). Whether the School has appointed Wellness Teacher (Counsellor)? If so, mention particulars

Yes ☐ No ☒

3. Are the service conditions defined? If so, are the services conditions in accordance with those of the centre /State/ UT?

Yes ☒ No ☐

4. Whether the pay scales being followed as per State Govt. UT or Central Govt. with Pay Scale and Rate of D.A. may be mentioned.

Yes ☐ No ☒

5. Whether the other allowances as extended to the employees of the State/ UT and Central Govt. are being paid?

Yes ☐ No ☒

6. Any other benefit such as GPF/CPF/EPF earned leave, etc., may be indicated.

No

7. Whether Service Books and Personal Files are maintained?

Yes ☒ No ☐

8. The period of probation and number of Teachers confirmed and on probation.

1 Year 15 Confirmed

9. Whether the payment of salary to the staff is made by cheque or cash or through Bank account transfer give details.

Through bank and Cash

10. If salary is not paid through Bank account transfer, reasons

NA

11.1 Has the applicant School got NOC from the State Government concerned.

Yes ☐ No ☒

11.2 If No Has the applied School intimated to the concerned Education Department of the State about the application made to the Board for seeking Affiliation? If YES, submit evidence.

Yes ☒ No ☐

If Yes, Upload File:
[View](#)

Part – 2 : A. Campus & Building

1(i). Total area of school campus (In Sq. Mtr. and acres according to site map) Annexure -

3790 Sqmtr

[View](#)

(ii). Built-up Area (Ground Floor, 1st Floor, 2nd Floor, 3rd Floor etc)

1442 Sqmtr

(iii). State the location of the School site (Rural/Urban/Metropolitan/Tribal/Hilly etc.)	Rural	
What is the ownership status? Whether the campus area and property Constructed over it belongs to the Society/Trust/Company or School? If on lease, for How many years?	Owned by School	
3. If there are more than one land document, indicate whether the plots are contiguous?	NA	
4. Enclose a certified copy of complete registered land document(s) and land Certificate, completely filled in and issued by a Revenue authority. Enclosed Annexure	Sale Deed	View
5. Whether the School is housed in a pucca building? If not, whether it consists of tin sheds, asbestos sheets, tents, khaparails, mud – huts, etc.? If so, give details of the area, date of construction, approximate life span of structure, the details of facilities such as electricity ceiling fans, exhaust fans,etc.,. If the School building consists of khaparails, asbestos sheets, is it situated in a hilly/ tribal area?	Yes, Pucca Building	

6 (a) Number of class-rooms, their size and total number of rooms & sections available (In case of same class room size use one column only)				
Class	Section	Room Size (sq. ft.)		Total Students
Pratyush (Nursery)		20*23	460	28
Arun (LKG)		20*23	460	31
Uday (UKG)		20*23	460	29
Class 1	Section 1	20*23	460	27
Class 2	Section 1	20*23	460	26
Class 3	Section 1	20*23	460	29
Class 4	Section 1	20*25	500	32
Class 5	Section 1	20*25	500	34
Class 6	Section 1	20*31	620	33
Class 7	Section 1	20*31	620	32
Class 8	Section 1	20*31	620	35
Class 9	Section 1	20*31	620	
Class 10	Section 1	20*31	620	
Class 11	Section 1	20*31	620	
Class 12	Section 1	20*31	620	
Total Students				336

6(b). Number of rooms, other than class- rooms for Administration & Co-curricular activities	
Room	Room Size(sq. ft.)
Principal Room	275

Staff Room	275
Assembly Hall	0
Medical Room	0
Music & Dance Room	0
Sports Room	0
Art Room	0
Store Room	0

7. Whether the classrooms are adequate to meet the requirements of the students/ subject, Teachers/ co curricular activities?

Yes

Part – 2 : B. Play Ground

1. Size of Playground(Sqmt) and details of Games/ Sports/ Co-curricular activities for which facilities are available

1200 Sqmtr

2(a). If the playground(s) is not a part of the School campus,(What is the distance (MTR) between the school and the playground?)

Yes ☐ No ☒

2(b). Is playground(s) easily accessible to students ?

Yes

3. Whether Students take part in the games sport at District level/ State level/ National level/ International Level ? If yes, then given details.

If yes, give details.

Yes ☐ No ☒

Games Name

Level

4. Have your school Students participate in any essay writing, painting, speech or similar competition etc., at the district level/ State level/ National level/ International Level ? If yes, then given details.

If yes, give details.

Yes ☐ No ☒

Name of Competition

Level (District / State / National / International)

5. Does School provide scouting/ NSS/ NCC

a) Scouting Yes ☐ No ☒ **b) NSS** Yes ☐ No ☒ **c) NCC** Yes ☐ No ☒

6. What types of sports equipment are available in the school for student ? Give details.

Football, Badminton, cricket

Part-2 C. Physical, Health, Fire, Drinking, Water and Building Safety Certificates

Which of the following certificates have been obtained from the concerned departments give details-

a) Safe Drinking Water, Health and Sanitation Certificate

Issuing Authority

MO

Valid Up To

14/007/2027

File Attach View			
b) Fire Safety Certificate			
Issuing Authority	CFO	Valid Up To	09/07/2031
File Attach View			
c) Building Safety Certificate			
Issuing Authority	PWD	Valid Up To	Issued on 07/07/2026
File Attach View			
1. Whether facilities as per above certificates are satisfactory?			Yes ☒ No ☐
2. No. of toilets available.	Boys	Girls	Staff
	2	2	1
3. No. of Water Taps	Boys	Girls	Staff
	6	6	2
4. Total Number of Fire Extinguishers in the School Campus			
10			

Part-2 D. Library / Furniture / Books / etc

D. LIBRARY / FURNITURE / BOOKS, ETC.	
1. Particulars of the Librarian and other Library Staff	Anchal
2. Size of the Library	670 Sqft
3. Whether the library has a reading room for the students / teachers?	Yes ☒ No ☐
4. Whether furniture provided is sufficient to meet the present/ future requirements?	Yes
5(a). Total number of books. Subject wise detail of books .	800
5(b). Whether Books related to Yog, Ayurveda, wellness, Spirituality, Stories with Morals, Character Building, G.K, Dictionary (Different Languages), Scientist, Indian & World History, Environmental Studies, Sports & Games, Indian Culture, Nation Building, Indian Revolution, Freedom Fighter, Ancient Indian Knowledge Heritage, Patriotism, Indian Army etc. Available in the Library?.	Yes ☒ No ☐
6. Name of journals/ Periodical Newspapers that are being subscribed.	Hindustan, Amar Ujala, Dainik Jagran
7. Whether more books are needed to meet the present requirements?	Yes ☒ No ☐
8. Whether there is a separate reference section for the staff?	Yes ☐ No ☒
9. Annual Budget for the Library Books/ Magazines, Newspapers, etc.	10000

Part-2 E. Details of Laboratories

1. Size of Laboratories		
Particulars	Size (sq. ft.)	Sufficient Equipment for Practical (Yes / No)
Composite Lab (up to 10th)	0 100	Yes ☐ No ☒

Physics Lab	20*32	640	Yes ☐ No ☒
Chemistry Lab	20*32	640	Yes ☐ No ☒
Biology Lab	20*32	640	Yes ☐ No ☒
Mathematics Lab (Optional)		100	Yes ☐ No ☐
Any Other Lab		100	Yes ☐ No ☐

2. Computer Laboratory

Size (Sqft)	No. of Computers	Student per Computer Ratio	Internet (Yes / No)
670	7	1:20	Yes ☒ No ☐

INCOME & EXPENDITURE ACCOUNTS

1. Main Source of Income

Tuition Fee

2. Tuition Fee charged per month

500

3. Other Fees, registration, caution money etc. with details

1000

4. Building funds / Development Charges, if any

No

5 (a). Does the School maintain separate account other than Society's account?

Yes ☒
No ☐

5 (b). Whether the accounts of the School are maintained properly and regularly audited by a Registered C.A. / checked by the Audit Department of the State?

Yes ☒
No ☐

If Yes, Details / Upload File: [View](#)

Part – 3 : Academic

1. Number of students (Boys and Girls)

Boys	Girls	Total Students
199	137	336

2. Total latest class section-wise strength of students (Annex the statement)

File Attach [View](#)

3. Total No. of Sections

11

4. Total No. of Teachers excluding Principal, PTI and Librarian

17

5. Whether any religious education has been made compulsory in the School? If so, details thereof

Yes ☐ No ☒

If Yes, give details

6. Are the materials available with the School (Tick the boxes):		
☒ Teacher's Manual ☒ Certificate for School Based Evaluation ☒ Report Card ☐ Life Skills Manual ☒ School Health Manuals		
7. The School providing a School Based certificate in the following classes (Pre-Primary, I-II, III-V, VI-VIII)	☒ Yes ☐ No	File Attached View
8. In case of clubs, tick those which are functioning in the School		
☐ Eco Clubs ☐ Health and Wellness Clubs ☐ Heritage Clubs ☐ Integrity Clubs ☐ Reading Clubs ☐ NCC / NSS ☐ Any other (Please Specify)		
9. Whether the facilities of formative assessment / third language teaching / work experience / PHE are available and their record is being maintained?	☒ Yes ☐ No	

10. Whether the Books prescribed by the Board is being followed?

☒ Not Following
 ☐ Up to V
 ☐ Up to VIII

11. Record Keeping

11.1 Recording of Formative Assessment in all subjects including types of tasks to be verified

Yes

11.2 Are the records of activities being conducted under co-scholastic areas being maintained?

Yes ☒ No ☐

11.3 Comments on the quality of records such as Narrative / Anecdotal / Observation tools maintained by Teachers

Good

12. Whether the Teachers are sent for in-service refresher / re-orientation programmes to update their knowledge and teaching skills? If so, give details for the last three years

No

13. Is the School facilities / inclusive education for physically challenged?

Yes ☒ No ☐

14. Is the School exclusively preparing students for BSB or some classes of the other Board are functioning in the same building? If so, give details

No

15. Results of the Board's Examination(s) for the last three years (if applicable)

Yes ☐ No ☒

B. Prospective Plan

1. Whether the School is in a position to fulfil conditions for further expansion?

Yes

Part – IV : Scheme of Studies For Class IX and X:Subject Selection

Class IX and X is a Composite Course. Students therefore should offer only those subjects in Class IX which they intend to continue in Class X. Subjects can be offered as under:

Subject 1 (Compulsory)	Language I: ☒ Hindi Core (101) ☐ English (123) OR ☐ Sanskrit (102) <i>Only one subject can be selected at a time</i>	
Subject 2 (Compulsory)	Language II: English (123) (Note: out of two Languages offered, at least one Language should be native to India)	
Subject 3, 4 & 5, 6 (Compulsory)	Physical Education (134) History (146) Geography (147) Political Science (148) Psychology (149) Economics (150) Sociology (151) Philosophy (152) Anthropology (153) Business studies (154) Accounting (155) Physics (158) Chemistry (159) Biology (160) Mathematics (161) Computer Science (162) Business mathematic (163) Any four subjects from at least two of the following groups:	Compulsory
Subject 7 (Optional)	Fine Arts (132) Physical Education (134) 'O' Level- Information Technology (135) 'O' Level- Cyber Security (136) 'O' Level- Cloud Computing (137) 'O' Level- Block chain (138) 'O' Level- Robotic process Automation (139) 'O' Level- Multimedia (140) 'O' Level- Artificial Intelligence (141) Foundation Course in Artificial Intelligence Geography (147) Political Science (148) Chemistry (159) Biology (160) Business mathematic (163)	

DECLARATION

- ☒ I hereby aware that under the mandate of the Govt. of India to promote Indian Knowledge System blended with Modern Education, Bhartiya Shiksha Board has prescribed their own syllabus in pursuance of this mandate. So, the school shall mandatory implement the textbooks from Balvatika to XII as mentioned in clause 2.4.7 of the Affiliation Bye-laws. If the School does not implement the textbooks prescribed by BSB, the objectives of the Board are not fulfilled. In violation of this clause, the school shall be prepared to face any legal action or penalty imposed by BSB.

Affidavit For BSB Books

[View](#)

Signature of the Principal (With
Name & Stamp)

G. Pandey
Gulab Chand Pandey
Principal
U. O. Convent School
Kota Shiv Pratap Singh, Haliya, Mirzapur

Signature of the Manager / Chairman / President (With Name & Stamp)

ओमकार
ओमकार नाथ पांडेय
Manager
U. O. Convent School
Kota Shiv Pratap Singh, Haliya, Mirzapur

Date : 25-09-2026

Annexures

1.	Certificate of Society / Trust / Company Registration
2.	Details of Members of Managing Committee
3.	Copy of Recognition Certificate(s)
4.	Copy of the Balance Sheet of the School
5.	Affidavit of Notary
6.	Staff Statement
7.	Site Map of School
8.	Land Certificate or Registered Lease Deed
9.	Certificate of Safe Drinking Water
10.	Fire Safety Certificate
11.	Building Safety Certificate
12.	Copy of NOC or Intimation Letter sent to the concerned Education Department of the State
13.	Certificate of Tribal Area as notified by Govt. of India
14.	Class and Section wise number of students statement
15.	_____